

Out here we raise spirits.



VOLUNTEER APPLICATION

Summer 2009

Our mission is to provide a safe year round therapeutic environment for children and families faced with chronic illnesses and disabilities. We strive to empower our campers through recreational activities while their physical safety and medical well-being is maintained.

YOU, our volunteers, are an integral part of our team and help create the therapeutic environment for our campers. Thank you again for your interest in volunteering at the Zajac Ranch. This is going to be an **AMAZING** summer!!

Sincerely,

Zajac Ranch for Children Staff

*****All Volunteers must be able to commit to the full session they are applying for, as well as arrive a day prior to the session at 7:00 PM for volunteer orientation.*****

Out here we raise spirits.



Volunteer Wranglers: Cabin Counsellors

Job Description

Volunteer Wranglers perform the same role as the full-time staff Wranglers, in that their primary responsibilities are to supervise, accompany, and care for campers throughout every aspect of camp life. Volunteer Wranglers live in the cabins with the campers and other adult counselors. They perform a key role based on trust, empathy, and mutual respect between children and staff.

Responsibilities:

1. Supervising all aspects of camp life for a cabin group of children with serious and chronic illnesses and disabilities.
2. Assisting activity staff during activity sessions as required and ensuring that children follow the activity leaders' instructions
3. Acting as a role model and setting an example for campers through good leadership, integrity, punctuality and personal behavior
4. Encouraging the participation of campers in activities while respecting the "Challenge by Choice" model
5. Being aware of safety and emergency procedures and exercising them appropriately when required
6. Having fun!

Qualifications:

1. Minimum 19 years of age
2. Physical and mental capability of caring for campers
3. Availability to stay for the entire duration of the session (4-7 nights depending on the session you choose)
4. Ability to work with staff, collaboratively and effectively
5. Ability to attend all training and information sessions prior to camper arrival (usually the day before the camp session begins).



VOLUNTEER APPLICATION FORM

Please complete the following information and submit it to the Zajac Ranch.

Mailing Address:
The Zajac Ranch for Children
15600 Florence Lake Road
Mission, British Columbia
V4C 1C4

Or fax to:
1.604.462.8304

Application Date: (MM/DD/YY) _____

VOLUNTEER APPLICANT CONTACT INFORMATION					
First Name		Last Name			
Gender		Date of Birth	(MM/DD/YY)		
Address		City		Province	
Postal Code		E-mail	<p style="margin: 0;"><i>Please place me on the volunteer data base and send me information on upcoming events.</i></p> <p style="margin: 0;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
Home Phone Number	() -	Cell Phone Number	() -		
<i>When is the best time to get a hold of you?</i>		<i>Please select preferred time</i>			

SUMMER 2009 SESSION(S) OF INTEREST		
Please indicate the session(s) you are interested in volunteering		
✓	DATES	MEDICAL SESSION
<input type="checkbox"/>	June 27 – June 30	Spina Bifida & Turner's Syndrome Family Camp
<input type="checkbox"/>	July 1 – July 5	Gastro Intestinal/Blood Disorder/Heart Network
<input type="checkbox"/>	July 7 – July 11	Autism #1
<input type="checkbox"/>	July 13 – July 19	Epilepsy
<input type="checkbox"/>	July 22 – July 26	Muscular Dystrophy & Down Syndrome
<input type="checkbox"/>	July 29 – August 1	Autism #2
<input type="checkbox"/>	August 3 – August 7	Autism #3
<input type="checkbox"/>	August 9 – August 16	Kidney & Multi-Organ Transplants
<input type="checkbox"/>	August 19 – August 23	Young Adult (18-30 years old)
<input type="checkbox"/>	August 24 – August 28	Craniofacial Difference and Mixed Medical

*** All volunteers must arrive the day prior to camper arrival by 1:00 pm for mandatory Volunteer Orientation***

DAY OR ONGOING VOLUNTEERING								
Please indicate the position(s) of your interest and provide the date(s), day(s) and time(s) of								
✓	Preferred Positions / Areas							
<input type="checkbox"/>	General Site Clean-up and Care							
<input type="checkbox"/>	Special Project and/or Event							
<input type="checkbox"/>	Housekeeping							
<input type="checkbox"/>	Stable & Horses							
<input type="checkbox"/>	Maintenance and Development							
Date(s) of Availability:								
Day(s) and Time(s) of Availability		SUN	MON	TUES	WED	THURS	FRI	SAT

All information is held confidential

VOLUNTEER AND COMMUNITY EXPERIENCE					
Organization		City		Province	
Contact/Supervisor		Phone Number	() -		
Your Position		Time Period	(MM/YY – MM – YY)		
Nature of Work	<i>Please list responsibilities, duties, and/or skills acquired here.</i>				
EMPLOYMENT EXPERIENCE Please begin with current/most recent					
Company		City		Province	
Contact/Supervisor		Phone Number	() -		
Your Position		Length of Employment	(MM/YY – MM – YY)		
Nature of Work	<i>Please list responsibilities, duties, and/or skills acquired here.</i>				
Company		City		Province	
Contact/Supervisor		Phone Number	() -		
Your Position		Length of Employment	(MM/YY – MM – YY)		
Nature of Work	<i>Please list responsibilities, duties, and/or skills acquired here.</i>				

EDUCATION HISTORY			
High School	Location	Dates Attended	
College/ University	Location	Dates Attended	Certificate/Degree Acquired
Other Education			

REFERENCES		
<i>Please provide two references with persons familiar with your abilities, knowledge or work experience</i>		
Name	Nature of Relationship	Contact (Phone Number)
		() -
		() -
Why do you want to volunteer at the Zajac Ranch for Children?		
Please share with us any relevant work and volunteer experiences pertaining to working with children; particularly with disabilities and/or medical needs.		

PLEASE PRINT OUT THIS PAGE AND COMPLETE BY HAND

APPLICANT'S CERTIFICATION AND AGREEMENT

I, _____ (Print Name) hereby authorize Zajac Ranch for Children to obtain information pertaining to any charges or convictions I may have for federal and /or state criminal or other violations. This information will include, but not limited to; allegations and convictions committed upon minors, and will be gathered from any law enforcement agency of any province or federal government agency or authority.

I hereby authorize and instruct all persons, public agencies, courts, schools, employer companies and corporations to supply the Zajac Ranch for Children verification of the information provided in my application, including without limitation evaluations of my prior performances, and I hereby release them from liability from their doing so.

The above statements are true and complete in all respects.

I understand that if accepted in a volunteer position at the Zajac Ranch for Children and I am subject to dismissal if any of the information on this application is false or has been omitted, and that I may be required to furnish documents supporting statements herein.

Signature of Applicant _____ Date _____

Once again, thank you for your interest in volunteering at Zajac Ranch for Children.

APPLICATION FINAL CHECK-LIST

- Complete application form
- Copies of all applicable certifications
- Copy of Criminal Reference check; city or RCMP are both acceptable